**Fitness Membership Reimbursement Program**

Starting or staying with an exercise routine is not always easy. To help you stay motivated and achieve your fitness goals, Firstrust provides reimbursement toward fitness membership fees.

To qualify, you must be an employee with Firstrust for a minimum of one consecutive year.

Reimbursement is equal to 25% of the employee’s membership cost, up to a maximum of $125 per twelve months.

Employees may seek reimbursement every twelve months for gym membership fees incurred by providing the form below. The request must include a twelve-month statement from the fitness facility that lists the membership costs incurred by the employee as well as the associated payments made.

**Name:** Click or tap here to enter text.

**Department:** Click or tap here to enter text.

**Fitness Center:** Click or tap here to enter text.

**Membership Start Date:** Click or tap to enter a date.

**Membership End Date:** Click or tap to enter a date.

You may also qualify for additional reimbursement if you are a Firstrust health plan participant. Contact the Independence Administrators Wellness Service Unit at 888-356-7899 for more information.

Send the completed form along with the required documentation stated above to Human Resources at hresources@firstrust.com.

**HR USE ONLY**

Request Received: Click or tap to enter a date.

Hire Date: Click or tap to enter a date.

Total Amount Paid by Employee: Click or tap here to enter text.

Reimbursement Amount: Click or tap here to enter text.

Processed by: Click or tap here to enter text. Date: Click or tap to enter a date.